FLORIDA

EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Film Florida, Inc for membership dues and renewal during FY2024-2025 for V&PA (Visual & Performing Arts). Fiscal Impact: \$500.00

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

What is the purpose of this contract and why is it needed? Film Florida Inc Membership - As a full member institution, Broward College, through Film Florida, provides professional development and networking organization for Florida's Screen Production Industry for Film Production AS programs. Our students obtain industry jobs through this membership. This is an annual, institutional membership fee.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 -

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting? Yes.

What fund, cost center and line item(s) were used? FD100, CC0558, GLC: 64502:Inst. Memberships and Sponsorships.

Has Broward College used this vendor before for these products or services? Yes.

Was the product or service acceptable in the past? Yes.

Was there a return on investment anticipated when entering this contract? Yes.

Was that return on investment not met, met, or exceeded and how? Return on investment met as department renewed status and continued membership with Film Florida.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Directly feeds the student empowerment and development Social Enterprise tactic by ensuring teaching and programmatic excellence.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

Board Item FISCAL IMPACT:

Meeting of September 4, 2024

Description: \$500.00 – BU010, CC0558, FD100, PG000010

08/20/24 CC0558 · Film Production

Florida Film

(\$500.00)



/26/202

Updated: 8/28/2024 8:13 PM by Elizabeth Beavin L

APPROVAL PATH: 12327 Film Florida, Inc. Membership Dues and Renewal FY2024-2025

Workflow Radd Work Item Edit View Stage Reviewer Description Due Date Status Scott Miller Dean Review (AHCD - AHD) Completed 1 2 Jamonica Rolle Vice Provost Review Completed 1 3 Provost and SVP of Academic Affair Jeffrey Nasse Completed 1 4 Natalia Triana-Aristizabal Contracts Coordinator Completed 1 5 Zaida Riollano Procurement Approval Completed 1 6 Rabia Azhar CFO Review Completed 1 6 Christine Sims Budget Departmental Review Completed 1 6 Legal Services Review Group Review and Approval for Form and 1 Completed **Board Clerk** Agenda Preparation Pending 8 District Board of Trustees Meeting 09/24/24 11:00 AM Pending 9 Signatures obtained via DocuSig 🏓 Electronic Signature(s) Pending 10 Natalia Triana-Aristizabal Contracts Coordinator Pending

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December 1, 2023

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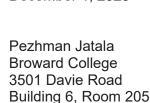
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Davie, FL 33314

STATEMENT AND INVOICE

One (1) Annual Line Producer 2024

Entertainment Production Association

The LINE PRODUCER Membership includes:

- One (1) individual membership to qualifying company representative
- Logo on Film Florida homepage slider
- Listing on member page of Film Florida website
- Use of the Film Florida logo on their stationary, business forms, website and promotional materials, following Film Florida guidelines
- Mention on Facebook and Twitter when joining and renewing
- Free gift when joining and renewing

Amount Due: \$500.00

Please send check payable to Film Florida Inc. and copy of invoice to:

Film Florida Attn. John Lux 2675 Hilliard Ct Kissimmee. FL 34744

Or click HERE to pay via credit card.

